

**DUNDEE CITY COUNCIL
LEISURE & COMMUNITIES DEPARTMENT**

**Dundee City Disability Sport
Annual General Meeting
Held on Tuesday 27 May 2008
In the Forum, Olympia at 7.00 pm**

Present: Gordon Quinton, Eileen Ramsay, Cllr Mohammed Asif, Bob Cassidy, George Ferguson, Ted Hunter, Cllr Richard McCready, Gary Porter, Melanie Scott, Brian Webster

No	Item	Action	Date
1	<p>APOLOGIES</p> <p>Cllr Bob Duncan, Michelle Kinnear, Stewart Murdoch, Cllr Rod Wallace, Jenny Wood-Allen</p>		
2	<p>WELCOME</p> <p>ER thanked all members for attending.</p>		
2	<p>MINUTES OF PREVIOUS MEETING</p> <p>Proposer - BW Seconder - BC</p>		
3	<p>MATTERS ARISING FROM PREVIOUS MINUTES</p> <p>There were no Matters Arising from the Minutes.</p>		
4	<p>CHAIRPERSON'S REPORT</p> <p>ER circulated the report and highlighted the main achievements of the athletes and clubs over the last year. A copy of the report will be included with the Minutes.</p>		
5	<p>TREASURER'S REPORT</p> <p>MS circulated the report and highlighted the main income and expenditure over the last year. A copy of the report will be included with the Minutes.</p> <p>Key Recommendations:</p> <ul style="list-style-type: none"> • Bank statements - these should be sent directly to the Treasurer • Surplus Account - any surplus cash to be placed in a high interest account • Constitution - to include amendments relating to Charitable companies <p>GF queried the contribution for the Rotary Football Festival. GQ confirmed that this £1,000 contribution had not been received as yet.</p> <p>GQ to contact Claire Mudie who will be taking over from Melanie Scott as Treasurer.</p>	GQ	07/06/08
6	<p>MEMBERSHIP FEES 2007-08</p> <p>GQ's recommendation was to match the concessionary rate of Dundee City Council which is currently £3.00.</p>		

No	Item	Action	Date
7	<p>Fees were set as:</p> <ul style="list-style-type: none"> • £20.00 for Clubs • £5.00 for Individuals • £3.00 for weekly fees (to start from the new term in Aug 08) <p>Proposer - BC Seconder - TH</p> <p>ELECTION OF COMMITTEE</p> <p>Chairperson: Eileen Ramsay Proposer - GF Seconder - GP</p> <p>Vice Chair: Brian Webster Proposer - TH Seconder - GP</p> <p>Secretary: Gordon Quinton</p> <p>Treasurer: Claire Mudie</p> <p>Elected Members: Cllr Richard McCready Cllr Mohammed Asif Cllr Bob Duncan Baillie Rod Wallace</p>		
8	<p>REPRESENTATIVES FOR DCDS COMMITTEE</p> <p>Honorary Members - No less than 6.</p> <ul style="list-style-type: none"> • Bob Cassidy • George Ferguson (GQ to write to Dundee City Sports Council) • Scott Holden (ER to check with Scott) • Ted Hunter • Michelle Kinnaird • Richard McBride • Marion McIntosh • Gary Porter • Alec Wright (ER to check with Alec) <p>GF suggested asking for a representative from Table Tennis. ER suggested asking one of the swimming representative from her club.</p> <p>GF asked for a representative to attend Dundee City Sports Council meetings. Cllr McCready explained that there will be two business meetings and an AGM over the year. GP was happy to attend these meetings.</p>	<p>GQ ER</p> <p>ER</p>	<p>ASAP ASAP</p> <p>ASAP</p>
9	<p>AOCB</p> <p>9.1 Shanghai Special Olympics - GP gave a brief update on his experience. He felt the organisation of the events and the hospitality were excellent. The trip was an experience of a lifetime for himself and the athletes who were competing.</p> <p>9.2 Photos - BW suggested keeping a book of all photos from events and competitions that happen throughout the year. BW would be happy to co-ordinate this if people gave him the information. GF suggested using USB sticks and storing the data on these. These could be picked up quite cheaply.</p>		

No	Item	Action	Date
9.3	<p>Funding - ER was concerned about accessing funding as Grant Aid is not always available eg for minibus hire. Cllr McCready suggested using DCSC Grant Aid where possible and then using asking for funding from DCDS.</p>		
10	<p>DATE OF NEXT MEETING</p> <p>The next AGM will take place on Tue 26 May 09.</p>		